**RAAC’S CLAUDIA MITCHELL ARTS FUND**

**2021 APPLICATION FORM**

Deadline -- March 15, 2021

**Please read 2021 Guidelines carefully for eligibility, project requirements, award criteria and timetable. (Guidelines available on raac.org)**

**All applications must be submitted digitally.**

**Incomplete applications will not be considered for review.**

**CONTACT INFORMATION**

Name of Individual or Organization

Address

Contact Name

Phone number

Email address

Website, if applicable

**PROJECT DESCRIPTION**

Describe the grant project, including its potential benefits to yourself and/or to the Rappahannock community. You may attach additional pages as needed.

**TOTAL PROJECT BUDGET**

Provide itemized costs. If your proposal contains discreet stand-alone projects, each must have its own budget. We may only be able to give partial funding, so please be sure to prioritize the elements of your project.

**AMOUNT REQUESTED FROM MITCHELL ARTS FUND**

**OTHER SOURCES OF FUNDING**

Includeestimated income that may be generated by the project, other funding being sought (or already committed) for this project, and any in-kind contributions.

**PROJECT TIMETABLE**

Estimated start and completion dates.

Specify whether your project may be affected by Covid restrictions, and what your plan will be in managing these health and safety concerns. Please note: If your project includes public gatherings (classes, workshops, events, and the like), it will be subject to RAAC’s green light policy as follows: *The RAAC Board will follow Virginia guidelines for when events and programs can be held safely. In the case of ambiguous guidance, the RAAC Board will be the final arbiter for release of the money so that we are not sending funds to activities we deem unsafe.*

**SUPPORTING MATERIALS**

Artists – please attach at least 3 work samples, your artist statement, resume/cv.

Organizations – please attach your mission statement, annual budget and any other supporting materials.

List any individual(s) or organization(s) or venues who will be involved in your project. Provide their contact information, a short bio with relevant credentials.

**You must include letters of support and commitment from all involved.**

**APPLICANT CHECKLIST**

Before submitting your grant application, please make sure the following are attached and check them off below:

* Completed Application
* Artwork Samples (at least 3)
* Other Required Supporting Materials (see above)
* If you are a 2020 grantee, and you are applying for a 2021 grant, be sure your interim report has been filed as required in January – before applying for a 2021 grant.

**Incomplete applications will not be considered for review.**

**Deadline Monday, March 15, 2021**

**All applications and supporting materials must be submitted online no later than midnight on March 15, 2021.**

Email to mitchellfund@raac.org

The Mitchell Fund will email you a confirmation when your completed application has been received.