

**RAAC'S CLAUDIA MITCHELL ARTS FUND  
2019 APPLICATION FORM**

Deadline -- March 15, 2019

**Before starting the application process, we encourage all applicants to read 2019 Guidelines carefully (available on [raac.org](http://raac.org)) for eligibility, project requirements, award criteria and timetable. Email any questions to [mitchellfund@raac.org](mailto:mitchellfund@raac.org) or call 1-800-695-6075, extension 4.**

**All applications must be submitted digitally. (See guidelines if you need help.)**

**Incomplete applications will not be considered for review.**

**CONTACT INFORMATION**

Name of Individual or Organization

Address

Contact Name

Phone number

Email address

Website, if applicable

**PROJECT DESCRIPTION**

Tell your story and the impact you are hoping to achieve in a concise, compelling way. Describe the grant project, including its potential benefits to yourself and/or to the Rappahannock community. Applicants may attach up to one additional page. If your project has multiple components, please prioritize those parts.

**AMOUNT REQUESTED FROM MITCHELL ARTS FUND**

**TOTAL PROJECT BUDGET**

Provide itemized costs. If your proposal has multiple components or projects, each must have its own budget. And be sure to prioritize the components since we may only be able to give partial funding.

**OTHER SOURCES OF FUNDING**

Include estimated income that may be generated by the project, funding being sought (or already committed) for this project, and any in-kind contributions.

## **PROJECT TIMETABLE**

Estimated start and completion dates.

## **PROJECT COLLABORATORS**

List any individual(s) or organization(s) who you intend to work with, and provide their contact information. Attach a short bio with relevant credentials. **Letters of support and commitment from collaborators must be included.**

## **SUPPORTING MATERIALS**

Artists -- please attach at least 3 work samples, artist statement, resume/cv and website, if available.

Organizations -- please attach your mission statement, annual budget and any other supporting materials.

Collaborators - please attach contact information, short bio with relevant credentials, and all necessary letters of support and commitment.

**Incomplete applications will not be considered for review.**

## **APPLICANT CHECKLIST**

Before submitting your grant application, please make sure the following are attached and check them off below:

- Completed Application
- Artwork Samples (at least 3)
- Other Required Supporting Materials (see above)
- If you are applying for a new grant, and received one from the previous year, you must provide a Final Report (or progress report if it won't be completed until June 1) before applying for a 2019 grant.
- If current grantee is applying for a 2019 grant, an interim or final report must be submitted by March 15.

## **Deadline Friday, March 15, 2019**

**All applications and supporting materials must be submitted online, no later than midnight on March 15, 2018.**

Email to [mitchellfund@raac.org](mailto:mitchellfund@raac.org)

The Mitchell Fund will email you a confirmation when your application has been received.